**Balint Society of Australia and New Zealand**

**Board Meeting**

**MINUTES**

**Date: Tuesday 5th February 2019**

**10.30am AEDT, 12.30pm NZT by Zoom for 1.5 hours.**

**1.Present:** Chel Quinn, Chair, Frank Meumann, Ruth Dunn, Prue Bonifant, Judy Griffiths, Di Nash, Hilary Ash, Kerrie Collings-Silvey

**2. Apologies:** None

**3. Conflict of Interest:** None

**4. Minutes of Board Meeting on 18 December 2018 and 27th November 2018:** Minutes of 18/12/18proposed to be accepted as a true and accurate record by HA, seconded RD. U/A

Amended Minutes of 27/11/18 proposed as a true and accurate record by PB, seconded by FM. U/A

**5. Matters arising from the previous Minutes:**

* Request from Lynn Charlton for partial refund on compassionate grounds. To discuss in relation to Treasurer’s Report.
* Privacy Legislation to let members know of processes.

**Action: To be discussed at F2F.**

* PPAA Enquiry about process. JG has sent informative email to Board.

**6. Correspondence:**

* A GP in Freemantle looking for a Balint Group JG
* A doctor working in addictions requesting research. CQ
* Newly established Greek Balint Society CQ
* Psychiatrist in Sydney regards a Balint workshop at a conference in Melbourne RD contacted Marion Milner& Bill Betts

**7. President’s Report:** In other agenda items.

**8. Treasurer’s Report:**

* Waiheke ABGW final budget information - Surplus. $2452. Minus the costs to the Society for the Observers, etc of about $4000.
* $42,947 total in both bank accounts. In 2018 at same time of year the bank deposit was $39,681. Surplus of $3500: Where from? Membership fees, fees for the pathway, Accredited Leaders Weekend, ABGW.

**Action: Decision to invest some of the surplus to be discussed at F2F. Best to come to the F2F with some options. RD and DN will pursue this.**

* Presented for discussion: Anne Malecki increase of $5 an hour and anticipated increase in her work this year due to the increase in workload for the Student Essay Competition. The Board agreed to approve the increase in AM’s hourly rate to $50 plus GST.

**Motion: PB proposed that AM’s request for an increase of $5 ($50 + GST) hourly rate be approved by the Board. Seconded by FM. U/C**

* Lynn Charlton partial repayment discussed: (DN excused herself from this discussion) Principles upon which to make the decision discussed. A partial payment of $500 agreed upon. CQ will write to Lynn, cc PB.

Decision to continue with the notice on the brochure of ‘no cancellations after a certain date’.

* HW has indicated there will be a number of extra hours required for this year’s Student Essay Competition.

**Action: CQ will communicate with HW about this matter of engaging AM.**

* Line of communication with AM and her workload for this year discussed.

**Action: CQ will review and assess this with AM.**

**9. Acreditation Committee Report:**

* RD - the Observation reports from the ABGW have been received from CQ and LDL.
* KCS stepped down from the AC at the last meeting. RD thanked KCS for her contributions to the work of the AC. CQ thanked KCS on behalf of the Board. RD and DN prefer to continue on and take time to consider who of the Leader Trainers are best suited to do the work.
* FM has sent all the records of the AC on a file to RD and spoke to how the recording of the data is vital.
* AM will assist with keeping the spreadsheet up to date and following up on pathway fees, etc.

**10. Face to Face Meeting 1-3 March in Elsternwick, Melbourne 2019:**

* AGENDA: RD and KCS will work on the Agenda with CQ.
* Arrangements: Accommodation is all sorted. JG will be staying with RD and will be arriving on Saturday at 9.30am. Hilary’s address is **1/20 Seymour Road, Elsternwick.**
* Those arriving on Friday pm are to send around flight arrival times to share taxis. DN is coming on Thursday and staying until Monday. JG is staying with RD and arriving Saturday morning.
* Send receipts to Prue for reimbursement.

**11. ABGW 2019 and other proposed events (ALW and Balint Conference with AGM):**

* CQ posed these questions: ***What is it we want to do and have capacity to do each year?*** ***The ABGW, ALW and Conference with AGM.*** ***Could we allow ourselves to make a choice about what we will do each year?***
* CQ proposed the ABGW goes ahead for this year and leave the ALW and Conference until next year since planning is underway and expectation has been growing.
* JD: Could we add the AGM to one of the other events when we have members present?
* CQ suggested we discuss this at the F2F.
* KCS: Concern about the extent of work and responsibility overload that has occurred over past years.
* FM: F2F planning of other initiatives not just the ABGW eg Online groups
* DN: At least half our members are leaders and ALTrainers and the ABGW does not provide for these members. Should we consider innovating the ABGW to include more of interest to our current members?
* HA: The ABGW is not really addressed to leaders and leader trainers. It’s not for them but for people coming up the line. The ALW was a lot of work for few people who attended. So maybe every second year. Some serious principles to think about for our members going forward.
* JG: The Board members do a bulk of the work for these events rather than sharing out the workload.
* HA and RD have been researching hotels: The chosen hotel is ***Mantra on Southbank,* Melbourne 31 City Road**. It is holding the rooms for us for the weekend of 17-20th Oct, and the Swan Lake Room for our plenaries and breakouts. HA is recommending these dates and this hotel. All in agreement with this. The figures that HA has sent look reasonable.
* Organising Committee Chair: RD proposed HA to Chair the Organising Committee and RD will support her on the committee. Joy Humphries has volunteered to do the catering. Michael Fitzgerald her offered to help also. All agreed on these proposals. A budget will need to be done.
* Chair of Workshop and Leaders Group: CQ in favour of not rushing this decision. Consideration to be given as to whether the Society President should also take the role of the Chair of the Workshop and Leaders Group. FM believes the President should take a role at the workshop, not just be a participant.
* CQ thinks other people could take the role. Suggested DN or KCS.
* **All in agreement that the ABGW go ahead in Melbourne this year**.
* **Venue: *Mantra on Southbank,* Melbourne 31 City Road.**
* **Date: 17-20th October 2019.**
* **Decision regarding Chair of Workshop to be made at F2F.**

 **Action: KCS and HA to attend to the Date Claimer Notice.**

**12.** Meeting closed at 12.08pm AEDT

**13.** Next meeting Date**: Tuesday, 5th March at 10.30am AEDT**

**Kerrie Collings-Silvey, Secretary**